



13611 Laurel-Bowie Road, Laurel, Maryland 20708 301-776-7670

## Ministry/Program Planning Form

Staff Member, Team Leader, or Individual Responsible: \_\_\_\_\_

Name of Ministry/Program Being Planned: \_\_\_\_\_

Date the Program Plan Was Developed: \_\_\_\_/\_\_\_\_/20\_\_\_\_

Date of the future event (if applicable): \_\_\_\_/\_\_\_\_/20\_\_\_\_

### Our Savior's Mission Statement:

To **KNOW** the unconditional love of God in Jesus Christ,  
To **GROW** in our relationship with Him and with others, and  
To **GO** share this Good News in Word and Deed.

### Our Savior's 2011 Vision Statement:

Our Savior Lutheran Church will be a Spirit-filled, Christ-centered community, equipping God's people for God's work.

### 1.0 The Description of This Ministry/Program is:

*(What is this ministry/program?)*

### 2.0 The Purpose of this Ministry/Program are:

*Who are you trying to reach? Why are you trying to reach them? How does this ministry seek to carry out our mission and/or vision statements?*

### 3.0 The Strategy Or Plan of Action for this Ministry/Program involves:

*(Provide a Narrative explanation as to how you see this ministry/program taking place.)*

**4.0 The Resources Needed for this Ministry/Program are:**

- 4.1 Total Number of People on the Leadership Team: \_\_\_\_\_
- 4.2 Total Number of planning meetings: \_\_\_\_\_
- 4.3 Total Amount of Calendar Time Needed: \_\_\_\_\_  
(Should include all time from first meeting to final wrap of activity.)
- 4.4 Total Amount of Dollars Needed: \_\_\_\_\_
- 4.5 Specific Gifts or Talents Needed: \_\_\_\_\_
- 4.6 Facilities Needed: \_\_\_\_\_
- 4.7 Other needs not specified above: \_\_\_\_\_

**5.0 Major Milestones and Actions:**

Task or Action Needed	Who	By When	Follow-Up Date
5.1 Check on-line calendar and call church office.			
5.2			
5.3			
5.4			
5.6			
5.7			
5.8			
5.9			

**6.0 Description of a Successful Ministry/Program is:**

*(Provide a brief description of how this ministry will look when successfully executed.)*

**7.0 What are the long-term ramifications for maintaining this ministry (if applicable)?**

*After completing this form, please turn in a copy for consideration, discussion and approval at weekly church staff meetings, currently held Tuesday afternoons. Thank you, and may God richly bless this venture for the sake of the Gospel!*